

Reduce waste, increase efficiency

HP Forms and Document Automation Solution for Government



What if you could...

- Leverage existing print streams by adding forms before documents are printed?
- Reduce the costs associated with sourcing and storing pre-printed forms?
- Improve operational efficiencies with automated document routing and archiving?
- Respond immediately to regulation-driven changes with on-demand document creation?

Transform raw data into compliant forms you can easily distribute and print

Today's government offices often rely on multi-part preprinted forms or software that was developed when dot matrix printers were the state of the art. The use of these older technologies requires pre-printed stock, dedicated printers, higher costs per page, and specialized resources to keep up with these antiquated systems. Agencies absorb considerable costs to source, store, and use preprinted stock. With paper forms, the smallest change means agencies have to hire designers, schedule review cycles, print new stock, and absorb the expense, inconvenience and environmental costs of destroying the outdated forms. Fortunately, there's a better approach to creating and distributing intelligent forms: the HP Forms and Document Automation Solution. It's time to digitize and automate the process.

Solution at a glance

HP Forms and Document Automation Solution, powered by enhanced single- and multi-function products, help your agency address day-to-day challenges by enabling on-demand document creation and distribution with enhanced security features. This solution integrates into your existing IT infrastructure without modification to existing applications, hardware or constituent data.

The HP Forms and Document Automation Solution analyzes the printer-bound data stream from your legacy applications and automatically imports it into the appropriate graphics-rich form template. In some applications, the solution might automatically generate several different—yet related—documents from the same data stream. These documents can then be output on multiple HP devices throughout your agency, streamlining document distribution and freeing staff for more mission-critical activities. The HP Forms and Document Automation Solution can even generate e-documents for automated electronic archives.

HP Forms and Document Automation Solution

Reduce waste and increase efficiency by digitizing and automating forms-based workflow



To create form templates or automate your pre-printed forms processes, simply use the solution's integrated forms design tool and convert paper forms into sharp, professional-looking documents.

Among other benefits, the solution allows you to:

- Design forms easily via an intuitive what-you-see-is-what-you-get (WYSIWYG) interface.
- Personalize output based on constituent profile.
- Encrypt and decrypt sensitive data.
- Deliver on unique customer requirements using printer, multi-function device or server-based configurations.
- Integrate functionality with leading enterprise content management (ECM) systems.

Why HP?

HP is a trusted partner to hundreds of government agencies in countries all around the world. This experience gives us unique insight into clients' concerns around security, cost reduction and reliability. Partner with HP to streamline the flow of documents and information that drive your agency. You can count on:

Complete solutions

With end-to-end solutions and services, HP works with you to identify and address your specific needs today and into the future.

Unsurpassed expertise

HP domain expertise and experience enables us to deliver technology-led solutions that address specific industry challenges.

Global reach

With IT professionals in 170 countries, HP has the resources to address your organization's needs here, and around the world.

Industry leadership

HP is recognized as a global leader in imaging, printing, and computing, an industry leader in print security, network and infrastructure management, and an organization with a strong commitment to environmental sustainability.

How do you get started?

Contact your local HP representative to:

- Set up a workshop to assess your specific needs.
- Establish a plan to implement the best solution for today and into the future.
- Identify an approach that can help you save time, resources, and money.

To learn more, visit

hp.com/go/govworkflow

HP three-part approach

HP works with you to assess, deploy, and manage an imaging and printing environment tailored to meet your business needs, while helping you reduce costs, conserve resources, and simplify document-intensive processes.

Optimize infrastructure

HP can help you achieve a balance between your total cost of printing and your needs for convenience and productivity.

Manage environment

Working together, HP can help you maintain your optimized infrastructure while improving business efficiency and tightening security.

Improve workflow

By streamlining your document-intensive processes, HP can help you deliver a more efficient environment for capturing, managing, and sharing information.

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