



# HP Custom Labeled Data Cartridges

AMS Customers Only



Ordering HP Custom Label Data Cartridges gives you the ability to define the exact label sequence and label type placed on the data cartridges.

To communicate the information required to process the custom order, HP has developed a simple ordering process that should be followed when placing orders:

## Step 1

### Decide how you want to place your order

HP Custom Labeled Data Cartridges can be purchased either from an authorized HP reseller or by one of HP's direct sales websites. Instructions shown in the following steps apply whether you are ordering from a reseller or from HP direct.

#### • HP Direct:

- HP.com Business to Business
- HP Small and Medium Business Store
- HP Government, Health & Education Store

#### • Reseller:

- Download the HP Reseller Custom Labeled Media Order Form and submit it to your reseller with your order.

## Step 2

### Choosing a label sequence

You choose your label sequences by deciding what you want your starting label sequence number to be. Once you define the starting number, HP will generate twenty sequential labels for your order.

Notes:

- 1 unit ordered = 20 data cartridges. Ordering 2 units will provide you with 40 labeled data cartridges in a continuous alphanumerical sequence beginning with the "starting sequence" you chose. You will need to place separate orders if you require new or repeating sequences.
- Barcode sequences must be six alphanumerical characters in length.
- You do not need to specify any "media ID" characters (L1 to L6 at the end of the LTO Ultrium sequences, or "S" at the end of SDLT sequences). HP will automatically identify and add any media ID characters needed based on the library type that you specify.
- HP recommends that you do not start your sequence with either:
  - CLN: typically reserved for use on cleaning cartridges
  - DG: typically reserved for use on diagnostic cartridges
- If you do not require a specific sequence, you can enter AAA000 as your starting sequence.

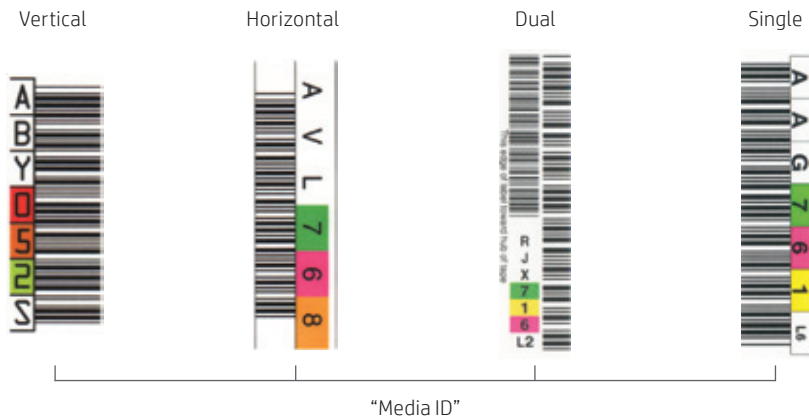
## Step 3

### Choosing a Library and Label Type

It is important to specify the manufacturer, and in some cases the model of the tape library being used. This helps HP identify the appropriate label format and whether a “media ID” needs to be added to the end of your sequence. There are several different label layouts used in the storage industry (dual barcode format vs. single barcode format). If ordering online at HP direct, HP provides a dropdown list from which you can select your library and label type (horizontal or vertical).

If your library is not listed, please notify us at: [na-prelabeled.media@hp.com](mailto:na-prelabeled.media@hp.com)

### Examples of label formats:



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