Brief

Digital file freedom—share and manage documents from anywhere, anytime

Mobile Client for HP Capture and Route solution

What if you could...

- Extend document capture and routing capabilities to your smartphone or tablet?

- Access and share important document information while on the go?

- Capture, upload, and distribute documents and images—from nearly anywhere and at any time?

- Organize and schedule scan jobs on your mobile device for later processing through HP Capture and Route?

The challenge

Smartphones and tablets let mobile workers stay productive and in touch from wherever business takes them. But remote employees lose that web-connected edge when they can't easily convert paper documents into digital files for sharing with colleagues or feeding into business processes. Organizations with document-intensive workflows need to enable mobile employees to scan, process, and send files as if they were at corporate headquarters.

Solution overview

HP Capture and Route—a comprehensive platform for capturing, managing, storing, and distributing paper and electronic information—can now be extended to virtually any mobile device. The new Mobile Client for HP Capture and Route transforms your smartphone or tablet into a document capture device that lets you submit a variety of digital text and image files to multiple destinations, including fax, email, content management systems, network file folders, and cloud-based storage.

Use the Mobile Client to upload any document or image file on your device to your corporate HP Capture and Route environment. Even create a scan reservation in HP Capture and Route for later processing from almost any scanner or multifunction printer (MFP).
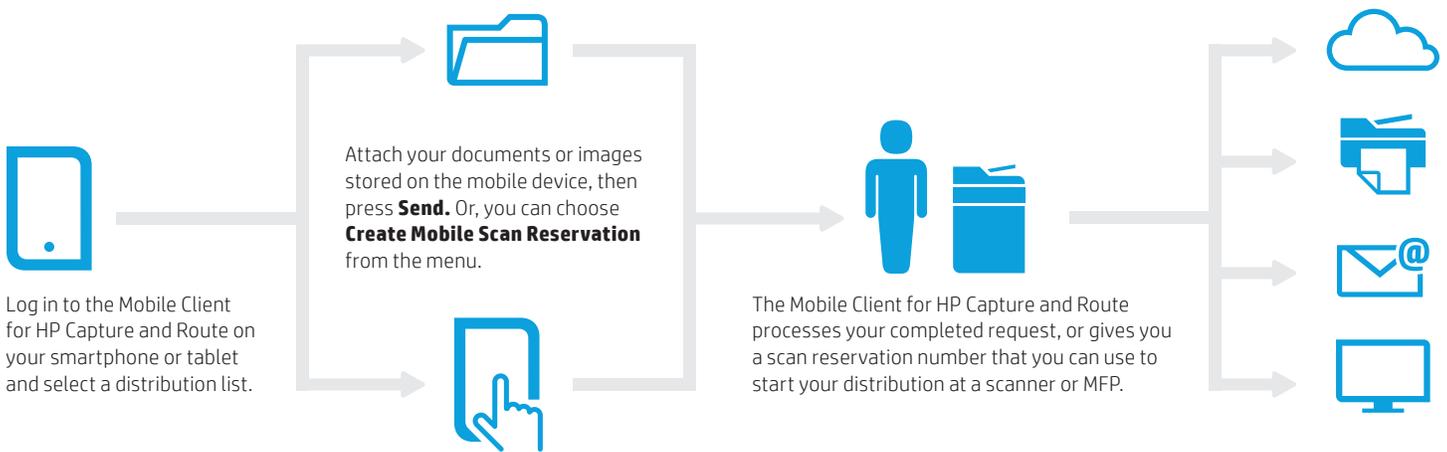
Simply download the app to an Apple® iOS or Android™ device, and you'll have the freedom to organize and distribute groups of documents while on the go, satisfying the needs of customers, clients, and co-workers.

Benefits and features

Stay productive on the go

- Give mobile users the ease, freedom, and security to scan—or create scan reservations—when and where they need to.

- Access your personal HP Capture and Route distribution lists, workflows, and preferences through the easy-to-use Mobile Client interface.

- Save time by submitting a variety of digital files—documents, spreadsheets, and photos—to HP Capture and Route directly from your mobile device.

Log in to the Mobile Client for HP Capture and Route on your smartphone or tablet and select a distribution list.

Attach your documents or images stored on the mobile device, then press **Send.** Or, you can choose **Create Mobile Scan Reservation** from the menu.

The Mobile Client for HP Capture and Route processes your completed request, or gives you a scan reservation number that you can use to start your distribution at a scanner or MFP.

How it works

Problem
An insurance claims adjuster follows up with multiple policyholders in various locations, taking photos and filling out paper forms that need to be submitted through the corporate network. Capturing, organizing, and processing each batch of documents can be slow and time-consuming.

Solution
The adjuster captures digital copies of each claim form with the camera on his smartphone. Using the Mobile Client for HP Capture and Route, he can process each of those files—along with any related photos saved on his phone—through the predetermined workflow in his company's content management system. As a result, he spends less time scanning and emailing files, and his policyholders' claims get resolved faster.

Share information without delay
- Set up new distributions and workflows from wherever you're working—they stay accessible on your mobile device and from the control panel of your office MFP or scanner.

- Distribute any document stored on your smartphone or tablet to virtually any destination—from content management systems and collaboration portals to email accounts and cloud repositories.

- Deliver relevant scan information and metadata directly from your mobile device to your scan destination.

Manage scan jobs efficiently from anywhere
- Create an HP Capture and Route scan reservation directly from your mobile device, and then send files to your personal distribution list or other workflow options. When you get to your office scanner or MFP, simply look up the reservation, scan your paper documents, and send them where they need to go.

- Attach existing digital files from your mobile device to a scan reservation so they are ready to distribute with other documents as soon as you've finished scanning.

- Stay up to date—the Mobile Client for HP Capture and Route alerts you when it has received your documents and begun processing them.

Get started

Contact your HP local HP representative to:
- Set up a workshop to assess your specific business needs

- Establish a plan to implement the best solution for today and into the future

- Identify an environmental approach that can help your company save money

Learn more at
hp.com/go/hpcr

HP three-part approach
HP works with you to assess, deploy, and manage an imaging and printing environment tailored to meet your business needs, while helping you reduce costs, conserve resources, and simplify document-intensive processes.

Optimize infrastructure
HP can help you achieve a balance between your total cost of printing and your needs for user convenience and productivity.

Manage environment
Working together, HP can help you maintain your optimized infrastructure while improving business efficiency and tightening security.

Improve workflow
By streamlining your document-intensive processes, HP can help you deliver a more efficient environment for capturing, managing, and sharing information.

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