

Brief

# Retire PC devices the right way with HP



## HP Dispose and Refresh Services

Let us help you dispose of hardware devices securely, efficiently, and in an environmentally responsible manner.



## Let HP handle your device disposal needs

When it's time to retire old hardware, you want to be sure the job gets done right. Instead of burdening your staff, let HP take charge of your retired devices, from hard drive removal or destruction to the recycling of assets and materials.

Disposal Services are an essential element of HP's Services offer that cover all elements of the hardware life cycle from Discover and Design through Configuration, Deployment, optimize, maintain and disposal of PC assets.

HP provides the following Decommission Services for HP or non-HP products:

- Deinstallation Services
- Sanitization Services
- Recycling Services

## Start with a clean slate

When you are deploying new hardware, it's always important to know that deinstallation and removal of your old PC assets has been taken care of professionally and correctly. HP Deinstallation Service affords you the peace of mind you need to start fresh with new equipment. You designate which hardware assets—including PCs, monitors, docking stations, keyboards, and/or mice—you want removed and HP takes care of the rest, removing assets from end-user locations

(cubicle, office, lab, or elsewhere) and placing them in your selected on-premises location, such as a vacant office, loading dock, floor, or building corner.

HP or its service partner will pack and stack your old hardware and provide a deinstallation register in Microsoft® Excel® format that includes the product description, serial number, and, if present, the asset tag number.



## Secure your intellectual property

You can never be too diligent when it comes to safeguarding your organization's business data. HP Sanitization Service will completely erase all information from end-of-use equipment, or permanently destroy storage media, as appropriate, to prevent anyone from recovering any potentially sensitive data from end-of-life assets after disposal.

When you opt for the complementary HP Recycling Service, we'll take care of the recycling of the remaining PC components.

## Go easy on the environment

You can rest easier knowing you're doing right by the environment when you choose HP Recycling Service, which is the ideal companion to HP Sanitization Service. We handle the responsible reuse or recycling of your retired hardware assets safely and securely, providing you with appropriate documentation for your records. Recycling includes the disposal and/or physical destruction of the retired, removed assets.

The choice is yours whether to have HP deinstall and move the assets to be recycled to a centralized location or to handle deinstallation yourself. Of course, you greatly ease the burden on your team by having HP handle deinstallation, sanitization, and recycling.

If you choose to deinstall the equipment, you must ensure that:

- The equipment collected is only IT hardware and no other products or materials.
- The IT hardware collected matches the IT hardware description contained in your order. You will be responsible for any costs incurred if incorrect equipment is released to HP or its service provider.

## Partner with HP for environmentally responsible HW asset disposition

HP can help you take charge of all the steps in the asset retirement process, from hard drive removal or destruction to the recycling of hardware.

All you need to do is provide an adequate space and facilities near cubicles, offices, labs, or other locations for HP or partner personnel to move, store, and/or sanitize the decommissioned products. While we take care of that job, your team can remain focused on helping the business meet its strategic objectives.

Learn more  
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