

Your child's school notebook is more than a computer. It's a valuable tool that helps them learn, create and grow. It's their gateway to an exciting world of discovery.

However, if their computer gets damaged and doesn't work, your child may have difficulty keeping up with their homework until it's repaired—and even the simplest repairs can take time and be costly.

That's why it's important to follow these simple steps to keep your student's computer safe from harm and in good working order.

Please share these tips and tricks with your student to ensure they treat their computer gently throughout the school year!

School logo goes here

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Take care of your computer.

It's the smart thing to do.





Ten easy ways to keep your computer safe.

- 1** Always carry your computer in an “AlwaysOn” case to make sure it stays safe.
- 2** Always keep heavy items, like books, off of your computer.
- 3** Always make sure nothing is on your keyboard when you close your notebook.
- 4** Always treat your computer like your favorite device and be careful not to drop it.
- 5** Always store your computer in a safe place away from the sun, and keep it from getting wet.
- 6** Always keep food and drinks away from your computer.
- 7** Always use your computer on a desk or table—not on the bed, floor or your lap.
- 8** Always have clean hands when using your computer.
- 9** Always handle your computer gently—never grab, squeeze or throw it.
- 10** Always keep your pens and pencils in a separate area from your computer.

To learn more, please contact your school principal’s office.

