



**Supplier Social & Environmental Responsibility Agreement**

This Supplier Social & Environmental Responsibility (SER) agreement ("Agreement") is dated this \_\_\_\_\_[day] of \_\_\_\_\_ [month], \_\_\_\_\_ [year] by and between HP Inc., 1501 Page Mill Road, Palo Alto, California 94304 ("HP") and \_\_\_\_\_ [name & corporate address of supplier] ("Supplier").

**RECITALS**

- A. This Agreement is intended to supplement any and all contracts and agreements between HP and Supplier for the supply of goods or services by Supplier to HP ("Supply Contracts").
- B. The Parties wish to address in this Agreement how they may work collaboratively to achieve the objectives of the **HP Supplier Code of Conduct and HP's General Specification for the Environment** which can be found at <http://www.hp.com/hpinfo/globalcitizenship/environment/supplychain/compliance.html>

**NOW THEREFORE, the Parties, and each of them, agree as follows:**

**1. Supplier Responsibility**

- 1.1. Supplier confirms that it has read HP Supplier Code of Conduct (also known as the HP Electronic Industry Code of Conduct or HP EICC Code of Conduct) and HP's General Specification for the Environment and agrees with its statement of requirements.
- 1.2. Supplier will be responsible for identifying any areas of its operations that do not conform to HP's Supplier Code of Conduct and HP's General Specification for the Environment and for implementing and monitoring improvement programs designed to achieve HP Supplier Code of Conduct and HP's General Specification for the Environment.
- 1.3. Upon request by HP, Supplier will submit a report to HP describing actions taken and progress made by Supplier to meet the requirements of HP's Supplier Code of Conduct and HP's General Specification for the Environment.
- 1.4. Supplier will provide HP, or its nominated representative, on reasonable notice, access to Supplier's relevant records insofar as they relate to Supply Contracts, in order to verify information provided in Supplier's report.

**2. HP Responsibility**

- 2.1. HP agrees that the report and records referred to will only be used for the purposes of assessing the Supplier's progress in accordance with HP's Supplier Code of Conduct and HP's General Specification for the Environment and will not be disclosed to any third party without Supplier's prior written consent.

**3. Scope of Agreement**

- 3.1. This Agreement applies to all existing Supply Contracts.
- 3.2. This Agreement will remain in force so long as there are any Supply Contracts in force. This Agreement will terminate when and if no Supply Contract is in force.
- 3.3. This Agreement does not require either HP or Supplier to enter into any Supply Contract nor to enter into any new or further agreement of any kind.

**Parties**

**SIGNED**

for and on behalf of HP Inc.

for and on behalf of Supplier

Signature \_\_\_\_\_

Signature \_\_\_\_\_

Name \_\_\_\_\_

Name \_\_\_\_\_

Title \_\_\_\_\_

Title \_\_\_\_\_

Date \_\_\_\_\_

Date \_\_\_\_\_